



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|--|-----------------|---|---|
| University of Zagreb Faculty of Chemical Engineering and Technology | HR ZAGREB 01 | <u>Institutional coordinator:</u> Tajana Nikolić (Ms), erasmus.coordinator@unizg.hr , Tel: +385-1-46-98-165 <u>Faculty coordinator:</u> Marko Rogošić (PhD), mrogosic@fkit.hr , Tel. +385-1-45-97-281 | http://international.unizg.hr/international_students/exchange_students |
| KU Leuven Faculty Pharmaceutical Sciences | B LEUVEN01 | Coordinator faculty: Prof. E. Adams Pharmaceutical Analysis Herestraat 49, O&N2, PB 923 3000 Leuven Belgium Email: Erwin.Adams@pharm.kuleuven.be Tel.: +32 16 32 34 44 | http://pharm.kuleuven.be/erasmus/index.html |

| | | | |
|--|--|--|---|
| | | Institutional Coordinator: Elke Timmermans International Office Naamsestraat 63 3000 Leuven Belgium Email: Elke.timmermans@int.kuleuven.be Tel.: +32 16 32 37 67 | http://www.kuleuven.be/education/ects/package.html |
|--|--|--|---|

B. Mobility numbers per academic year

The partners commit to amend the tables below in case of changes in the mobility data by: no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|---|---|------------------------------|-----------------------|---|---|-----------------------------------|
| | | | | | Student Mobility for Studies Number of students / total months | Student Mobility for Traineeships |
| HR ZAGREB 01 | B LEUVEN01 | 442 and/or 727 | Chemistry or Pharmacy | 1 st , 2 nd , 3 rd | 1/max 12 months | 1/3 months |
| B LEUVEN01 | HR ZAGREB 01 | 442 and/or 727 | Chemistry or Pharmacy | 1 st , 2 nd , 3 rd | 1/max 12 months | 1/3 months |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods | |
|---|---|------------------------------|-----------------------|---|-----------------------------|
| | | | | Staff Mobility for Teaching Number of staff / total days | Staff Mobility for Training |
| HR ZAGREB 01 | B LEUVEN01 | 442 and/or 727 | Chemistry or Pharmacy | 1/5 | |
| B LEUVEN01 | HR ZAGREB 01 | 442 and/or 727 | Chemistry or Pharmacy | 1/5 | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level | |
|---|------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| HR ZAGREB 01 | | Croatian | English | B1* | C1 |
| B LEUVEN01 | | Dutch | English | B1* | C1 |

*B1 is equivalent to ILTS 6.5 or TOEFL iBT 79/80

B LEUVEN01: For more details on the language of instruction recommendations, see http://www.kuleuven.be/admissions/language/lang_test

D. Additional requirements

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

KU Leuven (B LEUVEN01):

All practical information for incoming students (incl. application procedure) can be found on the website of International Admissions and Mobility : <http://www.kuleuven.be/admissions/>

KU Leuven organises welcome activities for all international students, including Orientation Days and a Buddy Program. More information about these activities can be found on the website : <http://www.kuleuven.be/welcome/>

A Dutch language course, free of charge for Erasmus students, is organised by the Leuven Language Institute : http://ilt.kuleuven.be/english/cursus/andere_ned_vr_erasmus.php

The university also offers support for students with disabilities : <http://www.kuleuven.be/studentenvoorzieningen/studentswithdisability/index.html>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| HR ZAGREB 01 | 10 May | 10 November |
| B LEUVEN01 | The academic calendar can be found on http://www.kuleuven.be/english/about/ | The academic calendar can be found on http://www.kuleuven.be/english/about/ |

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 12 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement:

In the event of unilateral termination, a notice of at least one academic year will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

HR ZAGREB 01:

http://international.unizg.hr/international_students/exchange_students/academic_information

B LEUVEN01:

| Grade (out of 20) | Definition |
|-------------------|---|
| 18 | EXCELLENT - outstanding performance |
| 16 | VERY GOOD - above the average standard |
| 14 | GOOD - generally sound work |
| 12 | SATISFACTORY - fair |
| 10 | SUFFICIENT – performance meets the minimum criteria |
| 8 | FAIL – to some extent |
| 6 | FAIL – considerably |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| HR ZAGREB01 | incoming@unizg.hr , 00385 (0)14698105 | http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb |
| B LEUVEN01 | Ms. Trees Deloddere (Head of Int. Adm. and Mobility) Mr. Christophe Prince http://www.kuleuven.be/admissions/contact/index.html | http://www.kuleuven.be/admissions/travelling/visa.html |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

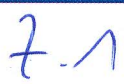

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| HR ZAGREB01 | incoming@unizg.hr , 00385 (0)1 4698105 | http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb |
| B LEUVEN01 | Int. Adm. and Mobility Case Administrator http://www.kuleuven.be/admissions/contact/index.html | http://www.kuleuven.be/english/services/insurances/ |

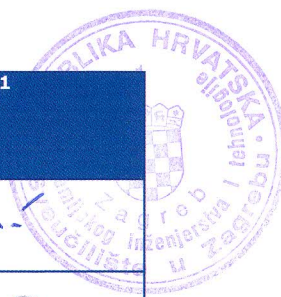
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| HR ZAGREB01 | vlado.levak@sczg.hr | http://international.unizg.hr/international_students/exchange_students/student_services/housing |
| B LEUVEN01 | housingservice@dsv.kuleuven.be tel.: +32 16 32 44 00 | http://www.kuleuven.be/studentenvoorzieningen/accommodation/ |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ¹ |
|-------------------------------|--|---------------|---|
| HR ZAGREB01 | Prof. Bruno Zelić, Dean* | Oct 24, 2013 |  |
| B LEUVEN01 | Prof. E. Adams Erasmus coordinator Pharmaceutical Sciences | Oct. 11, 2013 |  |



¹ Scanned signatures are accepted